

HOW TO ADD THESE PYTHON-OUTPUT PAGES TO YOUR SUPPLEMENTAL ITEM

Item Format	Cover Page	Blank Page	Report Documentation Page
Document (e.g., Word)	Paste this file in full into the beginning of the document. The pages in this file should remain unnumbered; start page 1 at the first page of substantive content.	Include	Include
PDF	Insert file in full into the beginning of the PDF. The pages in this file should remain unnumbered; start page 1 at the first page of substantive content.	Include	Include
Spreadsheet (e.g., Excel)	Screen grab the cover. Insert a first sheet in Excel BEFORE data sheet(s). Name it "Cover," and paste in screen grab.	Do not include	Screen grab page AFTER data sheet(s), insert a final sheet, title it "SF298," and paste in screen grab
.csv file	1) Create a folder, then place one or more .csv documents in the folder; multiple files must all have the same distribution statement. 2) In the folder, add this file. On the Cover, under the distribution statement, write: "This distribution applies to all .csv files in this folder."	Do not include within the file See instructions in the column to the left	Do not include within the file See instructions in the column to the left
Slides (e.g., PowerPoint)	Screen grab the cover. Create new slide at END of deck, then paste screenshot of cover onto new slide.	Do not include	Screen grab page Create new slide AFTER cover at end of deck, then paste screenshot of page onto new slide
Software/ Code	1) Create a folder, then place one or more code/software documents in the folder; multiple files must all have the same distribution statement. 2) In the folder, place a Word document that contains the Cover, This Page Left Blank page, and the SF298. On the Cover, <u>under</u> the distribution statement, write: "This distribution applies to all [file type(s)] files in this folder."	Do not include within the file. See instructions in the column to the left	Do not include within the file See instructions in the column to the left

Item Format	Cover Page	Blank Page	Report Documentation Page
Video	<p>Add frame with screen shot of cover to the beginning of video.</p> <p>Make visible for 7–10 seconds.</p>	Do not include	Do not include
Audio (e.g., Podcast)	<p>Include voice over that contains the supplemental number; thesis title; “Naval Postgraduate School”; author service, rank, and name; advisors; month and year of graduation; and distribution statement of podcast supplemental.</p> <p>Suggested script: “This podcast from the Naval Postgraduate School is supplemental 1 of 5 for the thesis titled “SWAT Teams,” created by Captain Jane Doe, U.S. Navy, advisors are Emily Johnson and Brad Bonard, graduation is September 2023, and the distribution of this podcast is CUI-General Intelligence, Statement D.”</p>	Do not include	Do not include
Images (e.g., JPEG)	<p>1) Create a folder, then place one or more documents in the folder; multiple files must all have the same distribution statement.</p> <p>2) In the folder, add this file. On the Cover, <u>under</u> the distribution statement, write: “This distribution applies to all [file type(s)] files in this folder.”</p>	<p>Do not include within the file</p> <p>See instructions in the column to the left</p>	<p>Do not include within the file</p> <p>See instructions in the column to the left</p>
Object	<p>Not applicable. This file will not be used. Instead, create a label or print out a piece of paper that says "Supplemental # of # to YYYYY_Doe_Jane Thesis." Give the object to your thesis processor along with your label or printout. Your processor will affix this to your object and give it to the library.</p>		